Incident Response Planning

The 15 Minute Workgroup Tabletop Exercise

September 2013

Provided for your use is a 15-minute tabletop exercise template for use in developing education and awareness at your agency. These exercises are brought to you by the CTS Security Operations Center (SOC), with a mission of providing centralized information sharing, monitoring, and analysis of Washington State security posture.

The goal of the tabletop exercise is to increase security situational awareness and to facilitate discussion of incident response in as simple a manner possible; targeting a time range of 15 minutes. The exercises provide an opportunity for management to present realistic scenarios to a workgroup for development of response processes.

How to best use the tabletop exercise:

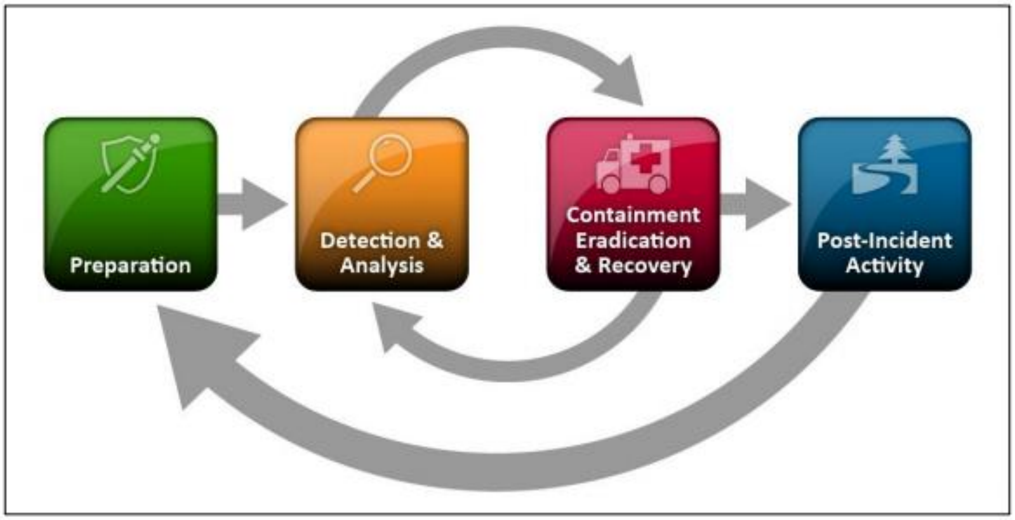
1. Modify the tabletop scenario as needed to conform to your environment.

2. Engage management.

3. Present scenario to the workgroup.

4. Discuss the process to address the scenario.

5. Document the response and findings for future reference

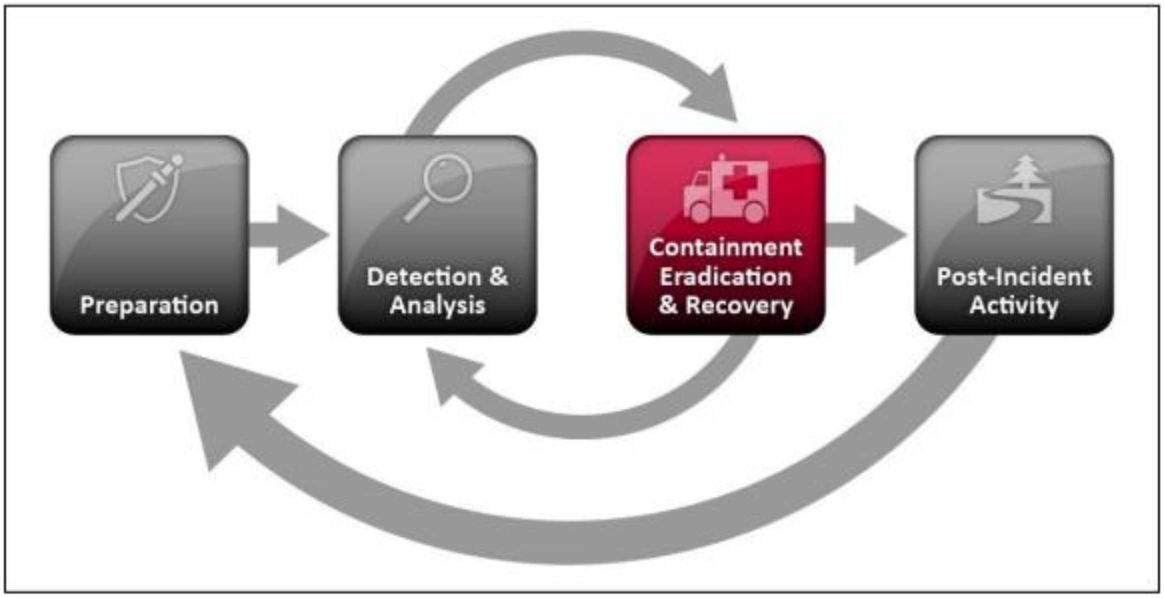


EXERCISE SCENARIO

- *Your organization’s social media website is compromised*

- *Through public news outlets, an international terrorist group calling themselves the “Rebellion Cyber Forces” has displayed outrage against American politics. They have publicly claimed the successful cyber attacks on various government organizations.*

- *You learn that your organization’s official social media accounts have been compromised and someone is sending out notifications through your social media website to your public claiming that your organization has been compromised by the rebellion cyber forces.*

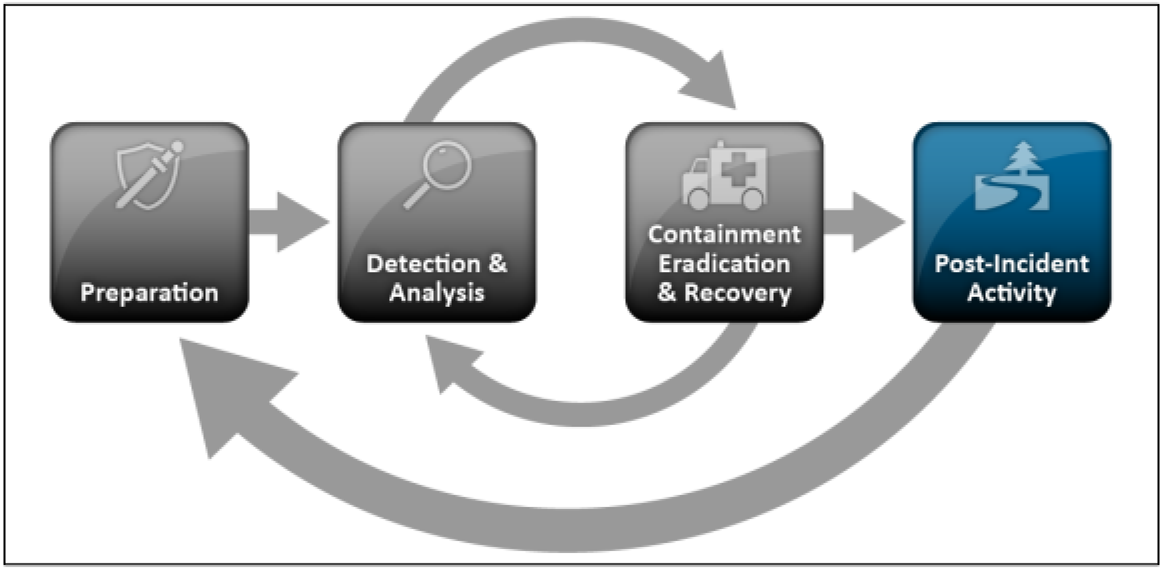


ITEMS TO DISCUSS

- How would you be alerted if account takeover notifications were being sent from your social media account?
- What steps will your organization take?
- Who would be responsible for taking the lead?
- What policies or practices do you have in place to address the situation?
- What should staff do?
- What should management do?
- What, if anything, do you tell your constituents?
- How or when would you notify them?

ITEMS TO REPORT

- Did communications flow as expected? If not, why?
- Were processes and procedures followed?
- Were there any surprises?
- How well did the exercise work for your organization?



CONTACT US

The CTS SOC forms a focal point for the efficient reporting, containment, and recovery of security incidents.

Contact the CTS Service Desk to report a cyber-incident, or report cyber incidents online at:

http://sharepoint.dis.wa.gov/soc/default.aspx

To speak with a SOC analyst, call **360-407-8800**. For general questions, send us an email at soc@cts.wa.gov.

The CTS Security Operations Center (SOC) is an active member with the Multi-State Information Sharing and Analysis Center (MS-ISAC) which has been designated by the US Department of Homeland Security as the key resource for cyber threat prevention, protection, response and recovery for the nation's state, local, territorial and tribal (SLTT) governments. Through this relationship, the CTS SOC is able to leverage resources available from MS-ISAC of malware analysis, reverse engineering, log analysis, and forensics analysis in a cyber incident.

The mission of the CTS SOC is to provide centralized information sharing, monitoring, and analysis of Washington State security posture. The promotion of cyber security education and awareness to end users is critical to maintenance of a strong security posture of the Washington State network.

Consolidated Technology Services

Security Operations Center