Technology Services Board

Portfolio/Policy Subcommittee Meeting

October 13, 2022
10:00 a.m. – 12:00 p.m.
Hybrid Meeting: 1500 Jefferson St SE, Olympia, WA, 1st Flr, Rm #1213 and Zoom

In Attendance

Bill Kehoe, Chair
Tanya Kumar
Butch Leonardson

Presentation Slides
Meeting Video

Welcome/Agenda Review – Bill Kehoe

Bill welcomed everyone and reviewed the agenda.

Approve Minutes from July 14 Subcommittee Meeting – Bill Kehoe

Bill reviewed the minutes from the July meeting. Minutes were approved as written.

Policy/Standard Review – Policy 113, 113.10, 113.30, 113.40 – Technology Business Management

Derek Puckett introduced WaTech's new enterprise technology manager, Samantha "Sam" Zee. Sam provided an overview of the governance and review process that these policies and standards went through prior to this subcommittee meeting. Cammy Webster, TBM program manager, discussed the content and future strategy for these policies and standards. The TSB members at this meeting agreed to recommend to the full board to approve an extension of the sunset date, understanding that there may be further changes in the future, especially as we integrate with One Washington.

Decision Package Scoring Criteria Weights – Results

Cammy reviewed the final results from the Decision Package (DP) Scoring Criteria Weighting Exercise from the September full board meeting and how the TSB's results aligned with the aggregated results from all four groups that participated in the exercise. These weights are being used to score over 120 DPs. She also noted that WaTech consulted with over 30 agencies regarding their decision packages with a focus on strategic plan and IT modernization.

This screenshot shows TSB results.
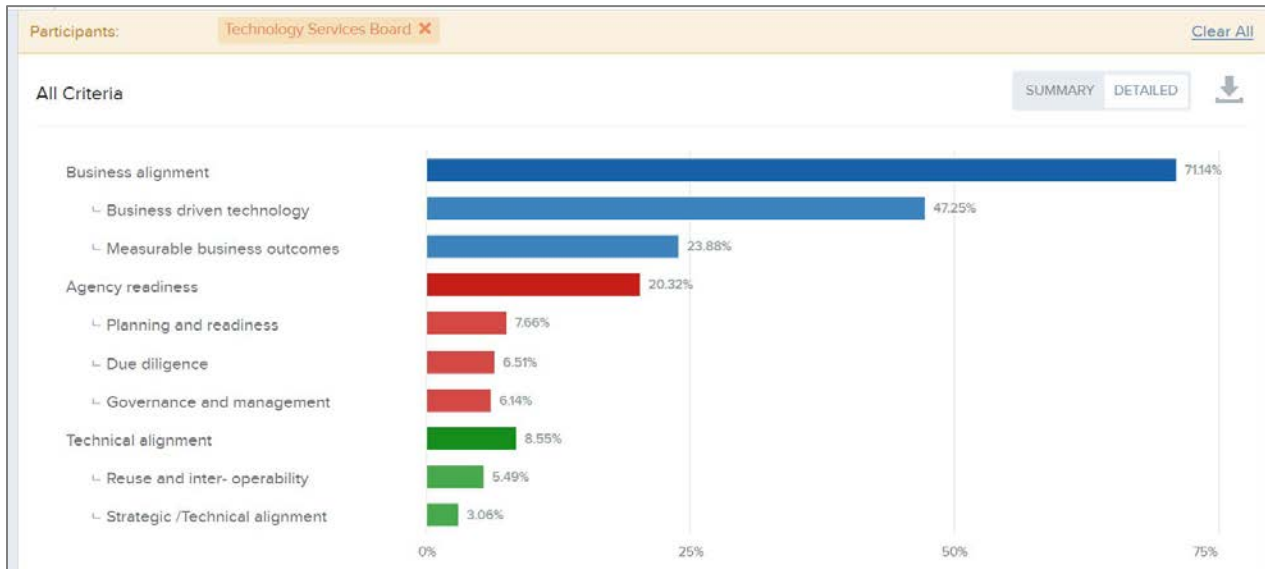
This screenshot shows aggregated results across all four groups in the exercise.
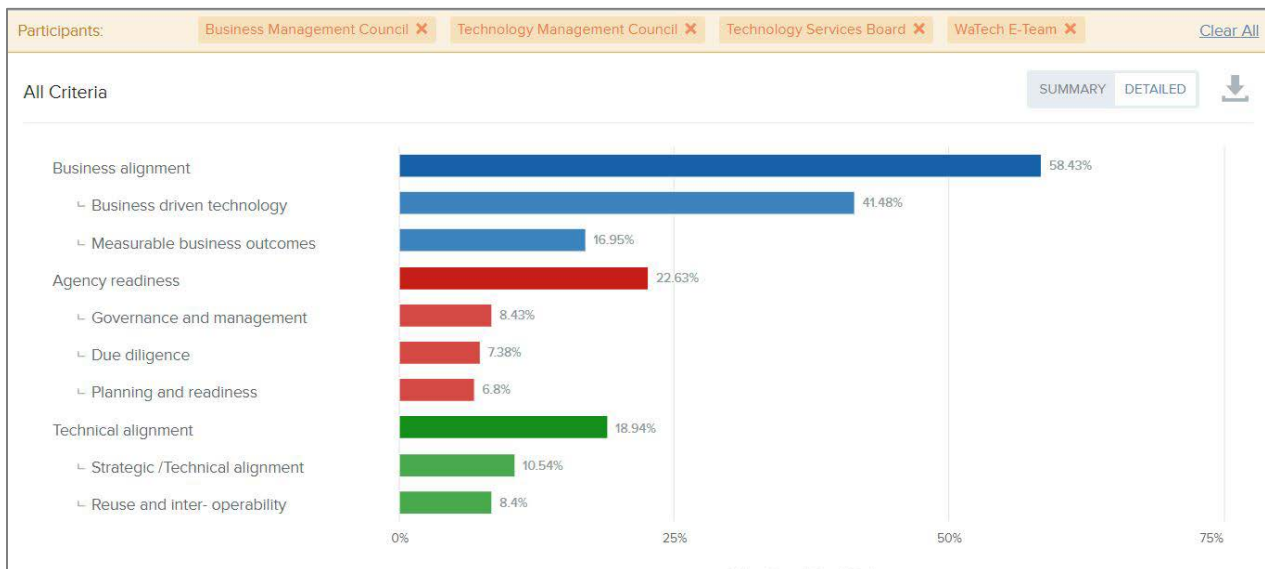
Project Briefings – Criteria and approach for schedule & cadence

David Sorrell, WaTech Strategy and Management Assistant Director, reviewed the proposed approach to scheduling major projects to present to the TSB throughout the year. He reviewed the TSB's role in major project oversight, provided a brief status of the portfolio of projects currently under oversight, criteria for which major projects to engage and a list of potential projects to be scheduled in the future.

Program Status – One Washington

The One Washington team provided a status of design, configuration and validation activities that are essential and another critical input into the legacy system remediation coordination with the agencies, as well as a phase 1A schedule. They also reviewed current priorities, some program reorganization and status of recruitment and onboarding of key resources.

Public Comment

No public comments.